

REGATTA SAFETY and INCIDENT RESPONSE PLAN

STRATFORD UPON AVON REGATTA 2022



1. Competitors must read the “Notice to Competitors” and obey those instructions.
2. In case of incident the Incident Response – Immediate Action Plan at Annex A.4 must be followed. The Incident Response Plan should be put into action immediately in the following circumstances:
 - a. If any person is injured while taking part in the regatta
 - b. If any person is involved in an accident which could consequently cause injury to competitors or officials taking part in the regatta
 - c. If key race officials consider safety to be compromised due to inclement weather conditions or any other issue
3. All umpires and officials should know where their nearest communication point is situated. Visitors, competitors etc are encouraged to report any such incident to the nearest regatta official who will take the appropriate action. In the event of an accident, or severely adverse weather conditions prevailing, all umpires’ first duty is to the safety of the competitor(s) or the person(s) involved.
4. Lightening: If closer than 6 miles/10km (lightning/thunder gap < 30 sec.) racing will be suspended. Crews off water. Proper shelter sought e.g. within boathouse. Racing resumed after 30mins of no thunder/lightning.
5. The Regatta Safety Officer is Ian Wilcock on mobile 07545644981 or safety.suabc@gmail.com for routine comms.
6. The nearest Accident & Emergency Unit is at Warwick Hospital, 24 hours a day (telephone 01926 495321).
7. A 999 or 112 call will bring an ambulance.

PREPARATION

8. All umpire stations will be provided with an equipment box including radio, throw lines, megaphone and key organisers’ mobile telephone numbers.
9. Launch drivers will also be provided with throw lines, thermal blankets, megaphone and radios.
10. All boat movements on the water are covered by the British Rowing Rules of Racing and adhere to British Rowing’s Rowsafe guidelines. The rules apply to all participants, who are responsible for following them. All coaches, marshals, umpires and officials enforce the rules when actual or likely failure is observed.

MEDICAL PLAN

11. **First Aid** Cover will be provided by ‘St Johns Ambulance’ from a medical treatment unit on site for the whole duration of the Regatta. Location of the treatment unit is indicated on site map at Annex A.1

12. **Medical Officer.** The Honorary Regatta Medical Officer will be a club volunteer if available and be onsite as available.
13. **Comms.** Medical staff will be in communication with the Safety Boats on channel 6 VHF.
14. **Patient Reports.** A numbered copy of the patient report form covering any treatment given to an individual will be handed to the event organisers on completion.
15. **Defibrillators.** Defibrillators are available at the Royal Shakespeare Theatre, at the athletics club at the end of the Bird Nest Lane, and at the Bowling Club near the Ferry
16. Also see Incident Response Plan, and Instructions to Competitors.
17. **Hospital.** Nearest hospital facilities for accident and emergency are at Warwick Hospital, Lakin Road, Warwick which is approximately 6 miles from the Regatta site, travel time approximately 15 minutes.
18. **Ambulance Access.** Ambulance access is possible, within 1 minute along the length of the course through the Recreation Ground area on the club-side. Ambulance access is possible along the theatre-side of the course, within 5 minutes, via Waterside Road, which runs parallel and adjacent to the river.
19. Medical Support Arrangements • All injuries shall be treated in the first instance by St John's Ambulance at the First Aid Post. • First Aiders to decide on further treatment • Fire, Police, Ambulance can be contacted on 999 • Doctor can be contacted on 01299 402157 or 01299 403374 • In the event of an accident/injury requiring Accident and Emergency, the injured party should be taken for assessment to Kidderminster Hospital, Minor Injuries Department, Bewdley Road, Kidderminster • The local Ambulance and Police services will be informed in advance that the regatta is taking place

SAFETY BOATS

20. Stratford-upon-Avon BC will provide three boats.
 - a. The Adaptive Safety Boat, Juno, with its drop-down bow, will carry one helm and two crew who will undertake the rescues.
 - b. The Rib and the launch Felix will each carry one helm and one crew member.
21. **Safety Boat Crews.** Crews are to be:
 - a. To be qualified to RYA Level 2, Safety Boat with SUABC Power Boat Induction.
 - b. Competent rescuers
 - c. Certified in Emergency First Aid at Work
 - d. All boat crews will be dressed to enter the water (As appropriate to the conditions on the day) and will wear hi – vis class 3.
22. **Safety Boat Setup.** All boats will be fully equipped with all equipment required in Row Safe and have prop guards fitted.
 - a. Boats will operate on Channel 6 VHF and monitor Channel 1.
 - b. The locations of these safety boats will be at areas of most risk of collision or capsizes, and at positions to maintain the best possible line of site to allow for rapid casualty extraction from the water if required.

- c. The safety boat provider may decide to change positions to provide the best coverage on the day. The safety provider shall agree any change of position with the Regatta Safety Office.

23. **River Traffic.** The river is not 'closed' to traffic. River traffic will be controlled by the Traffic Marshal situated at the Ferry on the theatre side. This marshal will liaise with all concerned to ensure racing is suspended whilst non-regatta traffic clears the course. He/she will control the safe progress of crews from boating to the start. The Traffic Marshal must confirm that the course is clear prior to any resumption in racing. The duty Co-ordinating Umpire will consult the marshal or the co-located umpire before authorising the re-start of racing. Please be aware that local navigation rules state that vessels should keep to the right when approached by another vessel moving in the opposite direction

INCIDENT REPORTING

24. Any incident or accident must be reported to the duty Co-ordinating Umpire and the Regatta Safety Officer. The Regatta Safety Officer will record any incidents and submit them online to British Rowing. Any competitor, official, coach or spectator is encouraged to log any incidents on the BR website.

MEASURES FOR SPECIFIC RISK

25. **Weather and river conditions.** There will be some weather and river conditions that may require the event to be changed, suspended or even cancelled to avoid unnecessary risk to competitors and officials. The Race Committee will take the decision on these actions as early as possible with advice from the Regatta Safety Officer, Safety Provider and the duty Co-ordinating Umpire.

26. **Conditions and Possible Prevention and Mitigation Measures.** Although it is not possible to set exact rules for these decisions a set of guidelines have been set out below:

Ser	Risk Event	Response Action Required
1	Lightning	Suspend racing and stop boating until storm blows over. See A&E plan.
2	Flooding (fast current and/or debris in water or on bridges).	The event will be cancelled.
3	Heavy rain	Ensure appropriate clothing is worn by all participants at boat pairing Consider suspension of racing
4	Strong Wind	Ensure appropriate clothing is worn by all participants at boat pairing or if severe cancel event
5	Competitor falling out of boat. Risk of drowning	Umpire or marshal to call for Safety boat, which then conveys casualty to bank for medical attention. Follow A & E Plan
6	Fatal illness	First Aid and Event Medical Officer present + telephone to emergency services.
7	Protests	Police to be notified and racing put on hold until disruption is bought under control.
8	Failure of safety arrangements. Loss of safety boat cover, course official cover, medical cover or communications breakdown (radios),	Racing should be suspended, cancelled or amended to reduce risk to acceptable levels

Ser	Risk Event	Response Action Required
9	Slips and trips	<ul style="list-style-type: none"> All areas should be kept free from blades, shoes, trestles, etc. that will cause a trip hazard. The marshals working in all areas will monitor and arrange for equipment to be removed if necessary. Blades can be stored on grassed area and blade rack outside of the taped-off boating area. Shoes will be stored in crates which will be removed from boating area by club volunteers and taken to disembarking area for collection by crews returning after racing.
10	Car Park and Trailer Park Risks	<ul style="list-style-type: none"> No cars will be permitted to remain on the Recreation Ground area, other than the First Aid and any other safety vehicles as necessary. A marshal will be located, at the appropriate times, at the entrance to the trailer parking area. The marshal will help towing vehicles deposit boat trailers in the designated area and ensure safe movement of vehicles in and out of the trailer parking area. The trailer circulation pattern is shown on the Regatta Site Map
11	Food Hygiene Risks	<ul style="list-style-type: none"> Competitors are encouraged by signage etc to use the Public Toilets behind the café in the park. These are more suitable for a large-scale event than the club facilities Separate male and female toilets and washing facilities, including provision of anti-bacterial gel, are available at the boat club. If utilities fail (water, sewerage or electricity) the Event Committee will liaise with SUABC and arrange for an appropriate utility or contractor to rectify problem. Litterbins are provided and the trailer area is to be inspected during the event for unnecessary refuse. Normal hygiene procedures apply. Washing facilities are available to people serving food.

ENGAGEMENT AND COMMUNICATION PLAN

27. Competitors and organisers will be made aware of the safety arrangements before and during the event in order to prevent incidents and to enable incidents to be dealt with efficiently if they do occur. The following actions will ensure effective communication between all parties:

#	Target Audience	Proactive Action Required
Prior to Event		
1	Participants	Documents to be sent out to participants and also made available on SUABC web site: http://www.stratford-rowing.co.uk/regatta-2022/ include: Regatta Site Map, Boat Circulation Map, Incident Response Plan, Instructions to Competitors and Safety Plan.
2	Emergency Services	Letter to Police, Fire and Ambulance Services and Hospital informing them of the event and advising type of event, location, possible numbers and directions to the riverbank.
3	Other River users	Notifications via Avon Navigation Trust (ANT) to all Boat Licence holders and to local boat hire businesses (also in person). A banner advertising the event is in position at SUABC adjacent to the course.
4	Local Authority	Notifications to Stratford upon Avon District council (owners of the Recreation Ground and managers of mooring along the course). 'No mooring' signs showing details of the event are erected along the length of the course from 48 hours ahead of the event.
At the start of the Event		

#	Target Audience	Proactive Action Required
5	Participants	All Safety information is displayed at Registration and any specific changes highlighted to crews/club representatives on-line, as they register and / or collect their racing numbers.
6	Organisers/umpires, marshal, safety staff	All check-in for duty at Regatta Control and will be advised of any changes to safety instructions and plans provided beforehand. A copy of the Accident & Emergency plan will be provided in the umpire packs on the day.
During the Event		
7	Organisers	Radios are issued to all umpires, course marshals, key regatta officials, regatta control, First Aid staff, Safety Boats and launch drivers. Spare batteries are carried. Separate radio frequencies/channels are available for officials and emergency use.
8	Key volunteers	All carry mobile phones with Contact List and key volunteer numbers are issued to all Umpire Stations, Regatta Control, Registration and key marshalling positions for use should other communication methods fail.
9	Radio protocol	Details are provided to all positions issued with a radio. Radio communication is solely for the purposes of emergency, safety and the smooth running of the event. No unnecessary radio chatter is to take place.
Post Event		
10	Participants	Any feedback on the event are welcomed and should be sent to: suabc_regatta_secretary@outlook.com
11	Safety Feedback	Any comments on the safety of the event should be sent to: safety.suabc@gmail.com
12	Organisers	A report is available from the Safety providers-including details of any incidents occurring during the day. A regatta wash-up meeting will take place within 2 weeks of the event where all aspects, including safety will be reviewed by the regatta organising team. Attendees will include the Event Regatta Safety Officer, Child Welfare Advisor and the Head of the Race Committee