**Accident and Emergency Policy & Procedures**

**In case of incident the Accident and Emergency Plan must be followed**

**Competitors must read the “Notice to Competitors” and obey those instructions**

**Emergency Procedures**

* In case of incident the Accident and Emergency Plan must be followed
* All umpire stations will be provided with an equipment box including radio, throw lines, megaphone and key organisers’ mobile telephone numbers.
* Volunteer Launch drivers will also be provided with throw lines, thermal blankets, megaphone and radios.
* A club volunteer, who is a qualified doctor, acts as Event Medical Officer and will be onsite all day.
* Also see A & E Plan, and Important Instructions to Competitors.

Safety boats

* Central Rescue will provide two boats. Each of the boats carries a minimum of 1 helm and two crew. Crewmembers are trained to nationally recognised standards of RYA level 2, Safety Boat.
* The team will contain members who are trained with Powerboat RYA VHF communications. Boats will be fully equipped with all equipment required in Row Safe and have prop guards fitted.
* All boat crews will be dressed to enter the water (As appropriate to the conditions on the day) and will wear hi – vis class 3 and helmets.
* Boats will operate on Channel 6 VHF and monitor Channel 1.
* The locations of these safety boats will be at areas of most risk of collision or capsize, and at positions to maintain the best possible line of site to allow for rapid casualty extraction form the water if required.

The safety boat provider may decide to change positions to provide the best coverage on the day. The safety provider shall agree any change of position with the Safety Adviser

**River Traffic**

* The river is not ‘closed’ to traffic. River traffic will be controlled by the Traffic Marshal situated at the Ferry on the theatre side.
* This marshal will liaise with all concerned to ensure racing is suspended whilst non-regatta traffic clears the course. He/she will control the safe progress of crews from boating to the start
* The Traffic Marshal must confirm that the course is clear prior to any resumption in racing. The duty Co-ordinating Umpire will consult the marshal or the co-located umpire before authorising the re-start of racing.
* Please be aware that local navigation rules state that vessels should keep to the right when approached by another vessel moving in the opposite direction

**First Aid Cover**

* First Aid cover will be provided by ‘St Johns Ambulance’ from a medical treatment unit. Location of the treatment unit is indicated on site map.
* They will be in communication with the boats on channel 6 VHF.
* A numbered copy of the patient report form covering any treatment given to an individual will be handed to the event organisers on completion.
* Defibrillators are available at the Royal Shakespeare Theatre, at the athletics club at the end of the Bird Nest Lane, and at the Bowling Club near the Ferry

**Emergency Services**

Nearest hospital facilities for accident and emergency are at Warwick Hospital, Lakin Road, Warwick which is approximately 6 miles from the Regatta site, travel time approximately 15 minutes.

**Ambulance times and access points.**

Ambulance access is possible, within 1 minute along the length of the course through the Recreation Ground area on the club-side. Ambulance access is possible along the theatre-side of the course, within 5 minutes, via Waterside Road, which runs parallel and adjacent to the river.

**Incident Reporting**

* Any incident or accident must be reported to the duty Co-ordinating Umpire and the Event Safety adviser.
* The Safety Advisor will record any incidents and submit them online to British Rowing.
* Any competitor, official, coach or spectator is encouraged to log any incidents on the BR website.

**Measures for Specific Risk**

See also Event Risk Assessment.

**Weather and river conditions**

There will be some weather and river conditions that may require the event to be changed, suspended or even cancelled to avoid unnecessary risk to competitors and officials. The Race Committee will take the decision on these actions as early as possible with advice from the Safety Advisor, Safety Provider and the duty Co-ordinating Umpire. Although it is not possible to set exact rules for these decisions a set of guidelines have been set out below:

***Conditions and Possible Prevention and Mitigation Measures***

* Lightning - Suspend racing and stop boating until storm blows over. See A&E plan.
* Flooding (fast current and/or debris in water or on bridges). The event will be cancelled.
* Heavy rain - Ensure appropriate clothing is worn by all participants at boat pairing Consider suspension of racing
* Strong Wind – Ensure appropriate clothing is worn by all participants at boat pairing or if severe cancel event

**Water based incidents**:

* Competitor falling out of boat. Risk of drowning. – Umpire or marshal to call for Safety boat, which then conveys casualty to bank for medical attention. Follow A & E Plan

**Land or Water Based incident**:

* Fatal illness - First Aid and Event Medical Officer present + telephone to emergency services.
* Protests – Police to be notified and racing put on hold until disruption is bought under control.

**Failure of safety arrangements**

In the event of the loss of safety boat cover, course official cover, medical cover or communications breakdown (radios), racing should be suspended, cancelled or amended to reduce risk to acceptable levels

**Slips and trips**

* All areas should be kept free from blades, shoes, trestles, etc. that will cause a trip hazard. The marshals working in all areas will monitor and arrange for equipment to be removed if necessary.
* Blades can be stored on grassed area and blade rack outside of the taped-off boating area.
* Shoes will be stored in crates which will be removed from boating area by club volunteers and taken to disembarking area for collection by crews returning after racing.

**Car Park and Trailer Park Area**

* No cars will be permitted to remain on the Recreation Ground area, other than the First Aid and any other safety vehicles as necessary.
* A marshal will be located, at the appropriate times, at the entrance to the trailer parking area. The marshal will help towing vehicles deposit boat trailers in the designated area and ensure safe movement of vehicles in and out of the trailer parking area.
* The trailer circulation pattern is shown on the Regatta Site Map

**Hygiene**

* Competitors are encouraged by signage etc to use the Public Toilets behind the café in the park. These are more suitable for a large-scale event than the club facilities
* Separate male and female toilets and washing facilities, including provision of anti-bacterial gel, are available at the boat club. If utilities fail (water, sewerage or electricity) the Event Committee will liaise with SUABC and arrange for an appropriate utility or contractor to rectify problem.
* Litterbins are provided and the trailer area is to be inspected during the event for unnecessary refuse.
* Normal hygiene procedures apply
* Washing facilities are available to people serving food.