**Event Safety Communications**

Competitors and organisers will be made aware of the safety arrangements before and during the event in order to prevent incidents and to enable incidents to be dealt with efficiently if they do occur. The following actions will ensure effective communication between all parties:

**Prior to the event –**

* Participants – Documents to be sent out to participants include: Regatta Site Map, Boat Circulation Map, A&E Plan, Important Instructions to Competitors and Safety Plan. This information will also be available on SUABC web site: <http://www.stratford-rowing.co.uk/regatta-2019/>
* Emergency Services – A letter has been sent to Police, Fire and Ambulance Services and Hospital informing them of the event and advising type of event, location, possible numbers and directions to the riverbank. Warwickshire Ambulance services can respond to 999 calls from anyone in the location of the regatta.
* Other River users – notifications have been sent to Avon Navigation Trust (ANT) Boat Licence holders, via ANT, a banner advertising the event is in position at Stratford upon Avon Boat Club adjacent to the course, local boat hire businesses have also been notified by letter and in person.
* Notifications have also been sent to Stratford upon Avon District council, owners of the Recreation Ground and managers of mooring along the course. ‘No mooring’ signs showing details of the event are erected along the length of the course from 48 hours ahead of the event.

**At the start of the event –**

* Participants – All Safety information is displayed at Registration and any specific changes highlighted to crews/club representatives as they register.
* Organisers/umpires, marshal, monitors/safety people – All check-in for duty at Regatta Control and will be advised of any changes to safety instructions and plans provided beforehand. A copy of the Accident & Emergency plan will be provided in the umpire packs on the day.

**During the event –**

* Organisers - communication being used during the event is via radios, and P.A. system. Radios are issued to all umpires, course marshals, key regatta officials, regatta control, First Aid staff, Safety Boats, launch drivers and commentators. Spare batteries are carried. Separate radio frequencies/channels are available for officials and emergency use.
* Key volunteers all carry mobile phones and key volunteer numbers are issued to all Umpire Stations, Regatta Control, Registration and key marshalling positions for use should other communication methods fail.
* Radio protocol details are provided to all positions issued with a radio. Radio communication is solely for the purposes of emergency, safety and the smooth running of the event. No unnecessary radio chatter is to take place.

**Post event –**

* Participants - Any feedback on the event are welcomed and should be sent to: [stephen.rose@heartofengland.nhs.uk](mailto:stephen.rose@heartofengland.nhs.uk)
* Any comments on the safety of the event should be sent to: Shân Stokes, [shan.stokes@icloud.com](mailto:shan.stokes@icloud.com)
* Organisers – A report is available from the Safety providersincluding details of any incidents occurring during the day. A regatta wash-up meeting will take place within 2 weeks of the event where all aspects, including safety will be reviewed by the regatta organising team. Attendees will include the Event Safety Advisor, Child Welfare Advisor and the Head of the Race Committee